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Economic and Social Commission for Western Asia (ESCWA)

Committee on Women
Fifth session
Beirut, 19-21 December 2011

Item 3 of the provisional agenda

ORGANIZATION OF WORK**Note by the secretariat**

1. The secretariat of the Economic and Social Commission for Western Asia (ESCWA) prepared the proposed organization of work of the fifth session of the Committee on Women in order to facilitate the consideration of the agenda items within the specified timeframe. The Committee will be presented with the proposed organization of work enclosed in this document and shall adopt it as submitted or with amendments.
2. The opening session of the Committee on Women will be held at 10 a.m. on Monday, 19 December 2011. The Committee is expected to convene six sessions on Monday, Tuesday, and Wednesday in accordance with the proposed organization of work annexed to this document.
3. Each presentation shall last 10 to 15 minutes and the following discussion 30 minutes. Should the discussion of an item be completed before the specified time, the meeting will move on to the next item. The fifth session of the Committee on Women will end at 2:30 p.m. on Wednesday, 21 December 2011.

Annex**Proposed organization of work**

Date/time	Agenda item and documentation	
<u>Monday, 19 December 2011</u>		
Morning		
9-10 a.m.		Registration of delegations.
10-12 noon		Opening session
12.30-1 p.m.	<u>Item 1</u>	Opening of the session.
	<u>Item 2</u>	Election of officers.
	<u>Item 3</u>	Adoption of the agenda and other organizational matters.
		<i>For discussion</i>
		Provisional agenda and annotations E/ESCWA/ECW/2011/IG.1/L.1 Organization of work E/ESCWA/ECW/2011/IG.1/L.2
Afternoon		
2-4 p.m.	<u>Item 4</u>	Progress achieved in the field of advancement of women since the fourth session of the committee on women:
		(a) Implementation of activities related to the advancement of women under ESCWA programme of work for the biennium 2010-2011, and pursuant to the recommendations of the Committee on Women at its fourth session;
		<i>For discussion</i>
		<i>Presentation by the secretariat</i> E/ESCWA/ECW/2011/IG.1/3
		(b) Actions taken by member countries in the field of advancement of women pursuant to the recommendations of the Committee on Women at its fourth session.
		<i>Presentations by member country representatives</i>
<u>Tuesday, 20 December 2011</u>		
Morning		
9.30-11.15 a.m.	<u>Item 5</u>	Gender mainstreaming in public institutions:
		(a) Guide on gender mainstreaming in the policies, programmes, and activities of ministries of labour and social affairs in ESCWA member countries;
		<i>Presentation by the secretariat</i>

Date/time	Agenda item and documentation	
<u>Tuesday, 20 December 2011 (continued)</u>		
		(b) Efforts of the Arab countries in gender mainstreaming in public institutions.
		<i>Presentations by country representatives</i>
11.30 a.m.-1.30 p.m.	<u>Item 6</u>	Progress made in the implementation of the Convention on the Elimination of All Forms of Discrimination against Women (CEDAW) in the Arab countries:
		(a) Implementation of the Convention in the Arab countries: Comparative analysis of achievements and challenges;
		<i>For discussion</i>
		<i>Presentation by the secretariat E/ESCWA/ECW/2011/IG.1/4</i>
		(b) Creative initiatives to combat violence against women in the Arab countries;
		<i>Presentation by the secretariat</i>
		(c) Exchange of successful experiences and lessons learnt at the national level.
		<i>Presentations by country representatives</i>
Afternoon		
2.30-4.30 p.m.	<u>Item 7</u>	Women participation in public decision-making: Comparative analysis.
		<i>For discussion</i>
		<i>Presentation by the secretariat E/ESCWA/ECW/2011/IG.1/5</i>
<u>Wednesday, 21 December 2011</u>		
Morning		
9.30-11.15 a.m.	<u>Item 8</u>	Promoting the role of media and means of communication in women empowerment in the Arab region: Successful experiences and lessons learnt.
		<i>Presentation by the secretariat</i>
11.30 a.m.-12.30 p.m.	<u>Item 9</u>	Programme of work for the biennium 2012-2013 in the field of advancement of women.
		<i>Taking note of</i>
		Document E/ESCWA/ECW/2011/IG.1/6

Date/time	Agenda item and documentation
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Wednesday, 21 December 2011 (*continued*)

Afternoon

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| 12.30-2.30 p.m. | <u>Item 10</u> | Date and venue of the sixth session of the Committee on Women. |
| | <u>Item 11</u> | Other matters. |
| | <u>Item 12</u> | Adoption of “Beirut statement on the advancement of women in the Arab region: Promoting the political participation of Arab women”. |
| | | <i>For discussion and adoption</i> |
| | | Draft statement |
| | <u>Item 13</u> | Adoption of the report of the Committee on Women on its fifth session. |
| | | <i>For discussion and adoption</i> |
| | | Document E/ESCWA/ECW/2011/IG.1/Report |
