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Economic and Social Commission for Western Asia (ESCWA)

Committee on Technology for Development
First session
Dubai, United Arab Emirates, 11-12 February 2017

Item 3 of the provisional agenda

Organization of work**Note by the secretariat**

1. The secretariat of the Economic and Social Commission for Western Asia (ESCWA) has prepared the proposed organization of work of the first session of the Committee on Technology for Development in order to facilitate the consideration of the agenda items within time limitations. The proposed organization of work is enclosed in the next section of this document and shall be adopted by the Committee in that or an amended form.
2. The first session of the Committee on Technology for Development will be held in Jumeirah Mina A'Salam hotel in Dubai. Registration of participants will start at 9 a.m. on Saturday, 11 February 2017. The Committee will begin its meetings at 10 a.m. It is scheduled to hold two meetings on each of the two days of the session. It shall conclude its proceedings at 12 noon on Sunday 12 February 2017, as shown in the next section of this document.
4. Each presentation made by the secretariat shall last 10 to 15 minutes and the following discussion 30 minutes. Should the discussion of one item be completed before the specified time, the meeting shall move on to the next item.

Proposed organization of work

Date/time	Agenda item and documentation
<u>Saturday, 11 February 2017</u>	
Morning	
9-10 a.m.	Registration of participants.
10 a.m.-12.30 p.m.	First meeting
<u>Item 1</u>	Opening of the session.
<u>Item 2</u>	Election of officers.
<u>Item 3</u>	Adoption of the agenda and other organizational matters. <i>For discussion</i> Provisional agenda and annotations E/ESCWA/TDD/2017/IG.1/L.1 Organization of work E/ESCWA/TDD/2017/IG.1/L.2
<u>Item 4</u>	Review of ESCWA work in the field of technology for development: (a) Implementation of the programme of work for the biennium 2014-2015; <i>For discussion</i> Document E/ESCWA/TDD/2017/IG.1/3(Part I) (b) Technical cooperation services over the biennium 2014-2015; <i>For discussion</i> Document E/ESCWA/TDD/2017/IG.1/3(Part II) (c) Activities undertaken by the ESCWA Technology Centre over the period 2011-201. <i>For discussion</i> Document E/ESCWA/TDD/2017/IG.1/3(Part III)

Date/time	Agenda item and documentation	
<u>Saturday, 11 February 2017 (continued)</u>		
Afternoon	Second meeting	
1.30-5 p.m.	<u>Item 5</u>	<p>Information and communications technology for development issues:</p> <p>(a) International and regional processes;</p> <p><i>For discussion</i> Document E/ESCWA/TDD/2017/IG.1/4(Part I)</p> <p>(b) Digital economy and the shift towards smart societies in the Arab region.</p> <p><i>For discussion</i> Document E/ESCWA/TDD/2017/IG.1/4(Part II)</p>
	<u>Item 6</u>	<p>Science, technology and innovation for development issues:</p> <p>(a) International and regional processes;</p> <p><i>For discussion</i> Document E/ESCWA/TDD/2017/IG.1/5(Part I)</p> <p>(b) Innovation landscape in the Arab region;</p> <p><i>For discussion</i> Document E/ESCWA/TDD/2017/IG.1/5(Part II)</p> <p>(c) ESCWA project to promote technology transfer in Arab countries.</p> <p><i>For discussion</i> Document E/ESCWA/TDD/2017/IG.1/5(Part III)</p>
<u>Sunday, 12 February 2017</u>		
Morning	Third meeting	
9.30-10.30 a.m.	<u>Item 7</u>	<p>Programme of work for the biennium 2016-2017 in the field of technology for development.</p> <p><i>To take note</i> Document E/ESCWA/TDD/2017/IG.1/6</p>
	<u>Item 8</u>	<p>Proposed programme of work for the biennium 2018-2019 in the field of technology for development.</p> <p><i>For discussion</i> Document E/ESCWA/TDD/2017/IG.1/7</p>

Date/time	Agenda item and documentation
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Sunday, 12 February 2017 (continued)

Fourth meeting

11 a.m.-12 noon	<u>Item 9</u>	Technology and implementing the 2030 Agenda for Sustainable Development in the Arab region
		<i>Roundtable discussion</i> Document E/ESCWA/TDD/2017/IG.1/8
	<u>Item 10</u>	Date and venue of the second session of the Committee on Technology for Development.
	<u>Item 11</u>	Other matters.
	<u>Item 12</u>	Adoption of the recommendations made by the Committee on Technology for Development at its first session.
		<i>Draft recommendations will be submitted for discussion and adoption</i>
