Statistical Literacy and Capacity Building for MDG Monitoring Project at the Country Level: Second Training of Trainers
Hammamet, 23 – 31 July 2007

Tentative Agenda

A- Indicators for Policy Management and Advocacy
MDGs and statistical literacy

Monday July 23	Time	Session	Presenter	Type of session	Objectives/Expected output
	8.30-9.00	Registration			
	9.00-9:30	Opening Ceremony	ESCWA, UNDP	Speeches	Opening
Module 1	9.30-10.15	Introduction to the training	Neda Jafar, ESCWA	Presentation	Present workshop objectives and work plan.
	10.15-11:15	Group work on MDG awareness and role in policy-making	Participants	Group work	Discussion results
	11.15-11.30	**Coffee Break**			
Module 2	11.30-12.15	What are the MDGs?	Ahmed Hussein, Regional Team	Presentation	Understand: the MDGs and why they are important; the relation of goals, targets and indicators; the different levels (global, regional, national, sub-national) of MDGs and indicators.
	12.15-13.00	Individual/Pair exercise	Participants	Group work	
	13.00-14.00	**Lunch**			
Module 3	14.00-15.15	MDGs and the policy cycle	Adib Nehme, Regional Team	Presentation	Understand why MDGs need to be framed in a national policy context; explain the policy cycle and see how the MDGs fit within it; be familiar "evidence-based policy making"
	15.15-16.30	Discussion on national policy-making processes	Participants	Group work	Results of discussion

Tuesday July 24	Time	Session	Presenter	Type of session	Objectives/Expected output
Module 4	9.00-10.30	MDGs and Medium-term Strategies	Adib Nehme , Regional Team	Presentation	Describe a medium-term strategy & identify underlying principles; describe how MDGs are reflected in medium-term strategies; know how targets compare and how plausible they are.
	10.30-11.15	Group work on MDGs and medium-term strategies/Presentation by Tunisia	Participants	Group work	Understand national development strategies and the related role of the MDGs.
	11.15-11.30	**Coffee Break**			
Module 12	11.15-12.00	Use of MDGs & Indicators in Policy Making	Adib Nehme , Regional Team	Presentation	Describe how MDGs are made operational; understand why MDGs need to be adapted to fit the country's situation; know how to advocate for MDGs; explain the importance of costing MDGs; outline some of the principles in setting targets.
	12.00-13.00	Exercise on MDGs & Indicators in Policy Making	Participants	Group work	
	13.00-14.00	**Lunch**			
Module 6	14.00-14.30	Properties of Indicators	Neda Jafar, ESCWA	Presentation	Understand the difference between quantitative and qualitative and how to interpret them, understand the role of quantitative indicators in the monitoring of MDGs, be familiar with the properties that good indicators should have.
	14.30-15.00	Exercise on Properties of Indicators	Participants	Group work	
Project	15.00-15.30	*Introduction to Project "MDGs in your country"*	Neda Jafar, ESCWA	Group work	Understand expected project output
	15.30-16.30	*Prioritizing development goals in your country*	Participants – facilitated by Regional Team	Group Work	Identify national medium-term development strategy and stakeholders involved in the process; identify MDG goals and indicators adopted nationally.

Wednesday July 25	Time	Session	Presenter	Type of session	Objectives/Expected output
Module 8	8.30-9.30	Construction of Indicators	Neda Jafar, ESCWA	Presentation	Understand the major types of quantitative indicators, and how they are formulated (means, proportions, percentages, rates, quantiles, Gini coefficient)
	9.30-11.00	Exercise on construction of indicators	Participants	Group work	
	11.00-11.15	**Coffee Break**			
Module 9	12.00-13.00	Living with Error	Ahmed Hussein , Regional Team Neda Jafar, ESCWA	Presentation	Understand the cause of error in MDG indicators; understand the 3 types of error in MDG indicators: computation, sampling, bias.
	13.00-14.00	**Lunch**			
Module 9	14.00-15.00	Living with Error	Ahmed Hussein , Regional Team Neda Jafar, ESCWA	Presentation	Understand the cause of error in MDG indicators; understand the 3 types of error in MDG indicators: computation, sampling, bias.
	15.00-15.30	Exercise living with errors	Participants	Group work	
Project	15.30-16.30	*Project: Meeting the MDGs*	Participants – facilitated by the Regional Team	Group Work	Identify: goals country likely to meet, data problems, MDG budgeting process.

Thursday July 26	Time	Session	Presenter	Type of session	Objectives/Expected output
Module 10	8.30-9.30	Application of Indicators	Ahmed Hussein, Regional Team	Presentation	Understand the place that MDG and other indicators have in developing and monitoring policy, and in advocacy; and the use of proxy indicators.
	9.30-10.30	Exercises on applying indicators	Participants	Group work	Understanding uses and abuses of indicators, interpreting and using indicator values
Country experiences	10.30-11.00	Sharing of country experiences in adapting the MDGs: Qatar	Representative from Qatar	Presentations, plenary	Sharing of country experiences.
	11.00-11.15	**Coffee Break**			
Module 11	11.15-12.15	Data sources and metadata	Neda Jafar, ESCWA	Presentation	Identify and use effectively the different types of data used to produce indicators; understand the concept of metadata and the role it plays understand how DevInfo is used as a repository for national and sub-national indicators.
	12.30-13.00	Exercise on data sources and metadata	Participants	Group work	
	13.00-14.00	**Lunch**			
Project	14.30-16.00	*Adapting the MDGs/regional comparisons*	Participants – facilitated by the Regional Team	Group work	

Friday July 27	Time	Session	Presenter	Type of session	Objectives/Expected output
Module 5	8.30-10.00	Monitoring policy cycle	Adib Nehme Regional Team	Presentation	Know the key institutional issues with respect to monitoring; understand the main types of monitoring indicators; explain best practice monitoring principles.
	10.00-11.00	Exercise on monitoring the policy cycle	Participants	Group work	
	11.00-11.15	**Coffee Break**			
Module 14	11.15-12.00	Using Indicators to Reflect Diversity	Ahmed Hussein, Regional Team	Presentation	Understand the strengths and limitations of disaggregating; interpret disaggregated indicators; understand how to identify vulnerable groups; understand how disaggregated indicators can contribute to targeting of policies and advocacy programmes.
	12.00-12.30	Exercises on indicators to reflect diversity	Participants	Group work	
Module 15	12.30-13.00	Effective Communication of Indicators	Ahmed Hussein, Regional Team	Presentation	Present the most effective methods to present data, diagrams; learn to design tables
	13.00-13.30	Exercise	Participants	Group work	
	13.30-14.30	**Lunch**			
Project	14.30-16.30	*Project: Finalizing the report*	Participants – facilitated by the Regional Team	Group work	Write and submit final sections of the project report; plan the PowerPoint Presentation.

Saturday July 28	Time	Session	Presenter	Type of session	Objectives/Expected output
Module 7	8.30-10.00	Introduction to DevInfo	Maram Barqawi, UNICEF	Presentation	Introduction to the DevInfo software. Learn how to open a data base and select parameters to search for data.
	10.00-11.00	DevInfo Exercise	Participants	Individual/Partner work	
	11.00-11.15	**Break**			
Module 13	11.15-12.30	Further Topics on DevInfo	Maram Barqawi, UNICEF	Presentation	Create tables, and graphs from data view, use options to transform and analyze data,
	12.30-13.00	DevInfo Exercise	Participants	Group work	
	13.00-14.00	**Lunch**			
Module 13	14.00-15.00	Further Topics on DevInfo	Maram Barqawi, UNICEF	Presentation	Create maps from data view, create a composite index.
	15.00-15.30	DevInfo Exercise	Participants	Group work	
DevInfo Country adaptation	**15.30-16.30**	Country experience: DevInfo and other central repository of data-Tunisia, Syria and Yemen	Representatives from Tunisia, Syria and Yemen	Presentation	

Sunday July 29	Time	Session	Presenter	Type of session	Objectives/Expected output
Project presentation	8.30-10.00	Project Presentations: MDGs in Tunisia	Participants	Presentation	Present the final output
	10.00-10.30	Wrap up and project feedback	Participants	Plenary discussion	Feedback on project and recommendations noted

B- Training of Trainers

Monday July 30	Time	Session	Presenter	Type of session	Objectives/Expected output
TOT 1	8.30-9.00	Introduction	Neda Jafar, ESCWA	Presentation	Introduce the "Training of Trainers" module
TOT 2	9.00-9.15	Organizing a workshop	Nadine Shaar, ESCWA	Presentation	Hints for a successful workshop
TOT 3	9.15-10.00	Preparation for country training	Nadine Shaar, ESCWA	Presentation	Learn how to: customize materials, what trainers should familiarize themselves with; how to prepare for the project and exercises…
TOT 4	10.00-11.00	Planning and building courses	Adib Nehme, Regional Team	Presentation	Learn how to develop a strategy for building a workshop; construct a workshop; develop an outline for the first phase of country training.
	11.00-11.15	**Coffee Break**			
TOT 4	11.15-12.30	Building workshop and drafting action plan for country roll-out	Participants	Group work	Group discussion
	12.30-13.00	Presentations of draft action plan and feedback	Participants	Presentation	Presentation of country roll-out plans.
	13.00-14.00	**Lunch**			
TOT 5	14.00-15.00	Effective lecturing	Ahmed Hussein, Regional Team	Group work	Understand the role of lectures in the learning process and learn how to prepare, plan and deliver an effective lecture.

Tuesday July 31	Time	Session	Presenter	Type of session	Objectives/Expected output
Presentations	8:30-10.00	Individual practice presentations	Participants	Presentation	Videotaped presentations (tape participants from same country after each other…)
Effective Presentation feedback	10.00-11.00	Plenary evaluation of presentations	Participants and Regional Team	Group and plenary discussions	Give individualized feedback to improve participant presentation skills.
	11.00-11.15	**Coffee Break**			
Workshop Summary	11.15-12.15	Review of draft action plan	All	Plenary discussion	Summarize main lessons learned during the workshop, talk about how they could be applied, and discuss the strengths and weaknesses of the training.
Closing	12.15-13.00	Wrap up, evaluation and closing	All	Closing	Closing