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Economic and Social Commission for Western Asia (ESCWA)

**Regional Workshop on “Trade Facilitation through the Application of the Single Window”
Cairo, Egypt, 11-12 July 2007**

PROPOSED ORGANIZATION OF WORK

Wednesday, 11 July 2007

8:00 – 9:00 Registration of participants.

9:00 – 9:30 Opening Ceremony

9:30 – 10:00 Coffee Break.

10:00 – 11:45 **Concept of Single Window in Trade Facilitation**

1. Introduction: Development and Importance of Trade Facilitation
2. Emergence of the Concept of Single Window and Paperless Trade in Trade Facilitation
3. Application of the Single Window: Benefits, Advantages and Outcomes
4. Efforts of International Organizations in Single Window Development & Applications
5. ESCWA’s efforts in Trade Facilitation

Speakers:

- 1- Mr. Majed Hamoudeh, First Economic Affairs Officer, ESCWA
- 2- Dr. Jae Hyun Lee, Executive Director of E-Biz Bureau, KITA, South Korea.
- 3- Mr. Markus Pikart, Team Leader, Trade Facilitation Standards, UN-CEFACT, Trade and Timber Division, UNECE
- 4- Ms. Naela Haddad, First Economic Affairs Officer, ESCWA

11:45 – 12:00 **Coffee Break**

12:00 – 14:00 **Single Window Mechanisms in Trade Facilitation**

1. Common Models and Scope of Services
2. Relevant Recommendations and International Standards
3. Coordination Requirements of Government Agencies
4. Stakeholders and Central Role of Customs Departments

Speakers:

- 1- Mr. Markus Pikart, UN-CEFACT, UN-ECE
- 2- Mr. Simon Royals, Senior Technical Officer, Facilitation Sub-Directorate, (WCO).

14:00 **Lunch sponsored by UN-ESCWA**

Thursday, 12 July 2007

9:00 – 11:00 **Requirements for Establishing Single Window to Facilitate Import/Export Processes**

1. Main Factors for Successful Implementations of Single Window
2. Technical/Electronic and Legal Requirements for Data Exchange and Infrastructure
3. Steps to Plan and Implement the Single Window
4. Treatment of Non-Tariff Barriers: Case Study.

Speakers:

- 1- Mr. Antoine Rizk, Axway- France
- 2- Dr. Mohamed Nsour, Head of GAFTA Section, Economic Sector, League of Arab States

11:00 – 11:30 **Coffee Break**

11:30 – 13:30 **National and Regional Case Studies**

1. National Experience from East Asia
2. National Experiences from the Arab Region
3. Regional Experiences from the Arab Region

Speakers:

- 1- Mr. Antoine Rizk, Axway- France
- 2- Country presentations by participants

13:30 – 14:00 **Lessons Learnt and Recommendations for the Arab Countries**

Speaker:

- 1- Dr. Mohamed Radwan, Trade and WTO Issues Team Leader, ESCWA

14:00 Closing Ceremony
