



Shared Prosperity Dignified Life



Accessible Arab Region: ICT for ALL – 2023

Rabat – Morocco, 28-30 November 2023

Practical information for participants

VENUE OF THE EVENT

The event will be held at the following venue:

Hotel La Tour Hassan Palace in Rabat

Address: 26, Avenue Chellah BP 14. Rabat - Morocco

Tel.: +212 5 37 23 90 58

Fax: +212 5 37 73 51 45

E-mail : Ms Lamiae ANNABILI (l.annabili@latourhassan.com)

or Ms Zineb TAZI (z.tazi@latourhassan.com)

URL : www.tourhassanpalace.com

COORDINATORS

ITU Coordinator

Ms. Rouda Alamir Ali

Programme Officer

ITU Arab Regional Office

Tel : +202 3537 1777 Ext. 292

Fax : +202 3537 1888

E-mail : rouda.alamirali@itu.int

Host Country / Meeting Coordinator

Mr. Nouredine LASFAR

Head of the Department of Digital

Transformation of the Society

Digital Development Agency

Tel : + 212 5 37 56 93 00

Mobile : +212661633252

Fax : + 212 5 37 71 33 36

E-mail: nlasfar@add.gov.ma

REGISTRATION AND WORKING HOURS

The registration should be done prior to the event. The collection of badges for the registered participants will take place on 28 Nov. 2023 at 08:30am. The opening session will start at 09:00am. Working hours are from 09:00 to 17:00.

HOTEL RESERVATION

Kindly be advised that it is recommended for participants to reserve their hotel accommodations via telephone, fax or E-mail, directly with the hotels of preference, before **20 Nov. 2023**, with a copy to the Meeting Coordinator, Mr. Nouredine LASFAR (E-mail: nlasfar@add.gov.ma).

List of Recommended Hotels with Preferential rates

Hotel	Star Rating	Facilities Included	Distance to Venue	Daily Room Rate in MAD (tax-inclusive)	Contact
SOFITEL JARDIN DES ROSES Souissi-Rabat www.sofitel-rabat-jardindesroses.com/fr	★★★★★	Free Internet Connection Breakfast not included	15mn by car	2050 Single	Ms Madiha AINOUC Tel : +212 537 67 56 56 Mobile: +212 614 99 99 08 Fax : +212 537 67 14 92 H6813-SL4@sofitel.com
				2100 Double	
HOTEL RABAT 21, rue de Chellah Hotelrabat1.com	★★★★	Free Internet Connection Breakfast included	Hotel Rabat is in front of La Tour Hassan (Just cross the street)	1240 Single	M. Abdelfatah BOUALAM Tel : +212 537 70 00 71 Fax :+212 537 70 00 59 hotelrabat@menara.ma
				1480 Double	
LE DIWAN RABAT Place de l'Unité Africaine http://www.mgallery.com/fr/hotel-2820-le-diwan-rabat-mgallerycollection/index.shtml	★★★★	Free Internet Connection Breakfast included	5mn by walking	1370 Single	Mrs Safaa KARRAKCHOU Tel : +212 537 21 98 94 Mobile: +212 694 77 51 08 Fax : +212 537 26 24 24 H2828-SL1@accor.com
				1490 Double	
Hôtel Farah Rabat Boulevard Mohamed Lyazidi, Rabat	★★★★	Free Internet Connection Breakfast included	10 mn by walk	1500 Single	Ms. Jamila LAHROUDY Tel: +2125372-37400 Mobile: +212661304207 Email: jamila.lahroudy@farahrabat.com
MALAK HOTEL 23, Avenue Chellah Place Melilia Hassan-Rabat www.malakhotel.com	★★★	Free Internet Connection Breakfast included	less than 5mn by walk	514 Single	Mrs. Loubna OULD BOUAMER Tel : +212 537 20 09 01 Mobile: +212 662 12 53 69 Fax: +212 537 20 09 14 resa@malakhotel.com
				664 Double	
MIHAD 7, avenue Al Atlas, Agdal	★★★	Free Internet Connection Breakfast included	20 mn by car	762 Single	Mrs. Mouna HOUDAIR Tel : +212 537 77 18 88 Mobile: +212 661 33 74 32 Fax: +212 537 77 18 89 Mihad.hotel@gmail.com
				912 Double	
OURIDA 14, rue El Achaari Agdal	★★★+	Free Internet Connection Breakfast included	20 mn by car	435 Single	Mr. Mohamed BOUZIANE Tel : +212 537 77 77 40 Fax :+212 537 77 94 44 hotelourida10@gmail.com
				594 Double	

VISA PROCEDURE

A valid passport & visa are required to enter Morocco. Each participant is requested to consult the Moroccan Embassy in his/her country of origin to obtain the visa.

In case there is no Embassy or Consulate of Morocco in your country, it is recommended to send, at least three weeks before the Training, a copy of your passport to Mr. RHALLABI Youssouf, Head of the Unit of Cooperation and Development at the Digital Development Agency (E-mail: yrhallabi@add.gov.ma; phone: +212 661 32 86 08), in order to assist in issuing your visa.

TRANSPORTATION FOR PARTICIPANTS

Transfers to and from Airports and official hotels **will not be provided**. Please note that most of taxis do not accept credit card payments.

- **Mohammed V International Airport** (Casablanca) is 119 km from Rabat:
 - **By train:** The train station is situated at level -1 in the arrivals area of Terminal 1. Trains depart from the airport every hour between 06.50 and 22.50. **Travel time** is about two hours. Please note that there is a connexion at the station CASA VOYAGEURS or CASA PORT depending on the time schedule (See the website of the national railroad company ONCF: <http://www.oncf.ma/PrixEtReservation/Pages/BilletsNormaux.aspx>)
 - **By taxi:** There is a taxi rank outside the terminal; **Travel time** is an hour and a half.
- **Rabat-Salé Airport** (Rabat) is 11 km from downtown:
 - There is a taxi rank outside the terminal. **Travel time** is 20 min ride.

PUBLIC TRANSPORTATION

The officially recommended hotels are located close to the event venue and Rabat downtown. For those who wish to take a taxi, it is strongly recommended that delegates only use the **blue taxi**.

For the public transportation, there are also:

- The Tram way which goes near the venue. For more information: <http://www.tramway.ma/ar/>



- The Buses: <https://www.alsacitybusrst.ma/en/rabat>

CURRENCY

The official currency of Morocco is the **Moroccan Dirham (MAD)**.

Visa, American Express, Access/MasterCard, and Diners Club cards can also be used. Banks are opened from Monday till Friday, from 8.30 to 15.00.

The exchange current rates in Morocco are about:

 Dollar	Moroccan Dirham (9,5 MAD)
 Euro	Moroccan Dirham (11,2 MAD)

CLIMATE

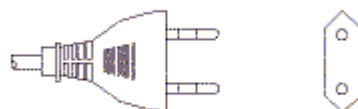
The weather in Nov. is cold. The approximate temperatures vary between 22° and 34°.

SECURITY

The crime rate in Morocco is medium on UNDSS security advisory. However, visitors are advised to observe common safety practices while travelling (e.g. storing valuables in a safe, keeping wallets in a secure pocket, etc.). For any security incident, visitors should contact the police on 190.

ELECTRICITY

AC power voltage in Morocco is 220V, frequency ~50Hz. Most electrical outlets are as shown below.



SERVICES AVAILABLE FOR PARTICIPANTS DURING THE EVENT

Communication Center:

Internet Access free of charge will be available at the event room.

Security:

For security reasons, all participants should always wear their badges during the event and in all social activities.

Medical Assistance:

It is advised to take out international travel insurance to cover any medical expenses in case of medical treatment.

GENERAL INFORMATION

General Information about the Country of the venue:

Country	Kingdom of Morocco
King	His Majesty King Mohammed VI
Head of Government	Mr. Aziz Akhannouch
Area	Rabat
Population	33 848 242 (Year 2014)
Capital	Rabat
Official Language	Arabic and Berber
Country Code	+212
Time Zone	GMT +1
