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**Economic and Social Commission for Western Asia (ESCWA)**

Committee on Women  
Tenth session  
Beirut, 16-17 November 2021

Item 3 of the provisional agenda

**Organization of work****Note by the ESCWA secretariat**

1. The secretariat of the Economic and Social Commission for Western Asia (ESCWA) has prepared the proposed organization of work for the tenth session of the Committee on Women to facilitate its consideration of agenda items within time limitations. The Committee will be presented with the proposed organization of work contained in the present document and will adopt it in that or an amended form.
2. The tenth session of the Committee on Women will be held in Beirut and online simultaneously, using a virtual conference platform to be determined at a later date. The session will open at 10.30 a.m. on Tuesday, 16 November 2021. The Committee will hold two sessions each day, and will conclude its work at 1.30 p.m. on Wednesday, 17 November 2021.
3. Each presentation made by the ESCWA secretariat will last only a few minutes to allow sufficient time for discussion. If the discussion of an agenda item is concluded ahead of schedule, the next agenda item will be brought forward.

### Proposed organization of work

Date/time	Agenda item and documentation
<u>Tuesday, 16 November 2021</u>	
10-10.30 a.m.	Registration of participants.
10.30-10.45 a.m.	<p><u>Item 1</u> Opening of the session.</p> <p>Statement by the representative of Qatar, which chaired the ninth session of the Committee.</p> <p>Statement by the ESCWA secretariat.</p>
10.45 a.m.-12.30 p.m.	<p><b>First meeting</b></p> <p><u>Item 2</u> Election of officers.</p> <p><u>Item 3</u> Adoption of the agenda and other organizational matters.</p> <p><i>For discussion</i></p> <p>Provisional agenda and annotations E/ESCWA/C.7/2021/L.1 Organization of work E/ESCWA/C.7/2021/L.2</p> <p><b>Follow-up issues</b></p> <p><u>Item 4</u> Implementation of activities on women's issues under the ESCWA programme plan and of recommendations made by the Committee at its ninth session.</p> <p><i>For discussion</i></p> <p>Document E/ESCWA/C.7/2021/3</p> <p><u>Item 5</u> Technical cooperation activities.</p> <p><i>For discussion</i></p> <p>Document E/ESCWA/C.7/2021/4</p> <p><u>Item 6</u> Supporting the Subcommittee on Gender Equality and the Sustainable Development Goals.</p> <p><i>For discussion</i></p> <p>Document E/ESCWA/C.7/2021/5</p>

Date/time	Agenda item and documentation
<u>Tuesday, 16 November 2021</u> (continued)	
12.30 - 2 p.m.	<b>Second meeting</b>
<u>Item 7</u>	National action to implement the recommendations made by the Committee on Women at its ninth session. <i>For discussion</i> Country presentations and document E/ESCWA/C.7/2021/CRP.1 <b>Recovering from the COVID-19 pandemic and advancing gender equality</b>
<u>Item 8</u>	Workshop: ESCWA toolkit to support States in designing national policies that mainstream gender equality and women's empowerment concerns. <i>For discussion</i> Document E/ESCWA/C.7/2021/6
<u>Wednesday, 17 November 2021</u>	
10-10.30 a.m.	Welcoming participants to Beirut and checking Internet connections for remote participants.
10.30 a.m.-1 p.m.	<b>Third meeting</b> <b>Recovering from the COVID-19 pandemic and advancing gender equality</b> (continued)
<u>Item 8</u> (continued)	Workshop: ESCWA toolkit to support States in designing national policies that mainstream gender equality and women's empowerment concerns. <i>For discussion</i> Document E/ESCWA/C.7/2021/6
<u>Item 9</u>	Building forward better after the COVID-19 pandemic. <i>For discussion</i> Document E/ESCWA/C.7/2021/7
1-1.30 p.m.	<b>Fourth meeting</b>
<u>Item 10</u>	Date and venue of the eleventh session of the Committee on Women.
<u>Item 11</u>	Other matters.
<u>Item 12</u>	Adoption of the recommendations made by the Committee on Women at its tenth session. <b>The draft recommendations will be submitted for discussion and adoption.</b>

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