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UNITED NATIONS
ECONOMIC AND SOCIAL COMMISSION
FOR WESTERN ASIA

Sixteenth Session
30 August - 3 September 1992
Amman

INFORMATION FOR PARTICIPANTS

AMMAN, JORDAN
1992

92-0475

ECONOMIC AND SOCIAL COMMISSION FOR WESTERN ASIA

Sixteenth session
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General

The sixteenth session of the Economic and Social Commission for Western Asia, to be held at the ministerial level, will be convened at the Amman Plaza Hotel in Amman, Jordan from 30 August to 3 September 1992. The formal inaugural session will begin at 10 a.m. on 30 August under the auspices of His Royal Highness Crown Prince El-Hassan Bin Talal, Jordan.

All plenary meetings will be held in the main conference hall, located in the conference area.

Reception on arrival

Participants should communicate the expected date and time of their arrival and their flight number to ESCWA by cable or telex. The cable address is UN-ESCWA AMMAN, the telex numbers are 21691 or 21697 UN-ESCWA JO, and the fax numbers are 694980 or 694981. ESCWA should be notified as soon as possible of any change in plans.

Concerning the membership of delegations, the above information, in addition to official notification by Governments and organizations, should be supplied to the Executive Secretary of ESCWA.

Provided that advance notice is given, participants will be met on arrival at Queen Alia International Airport and will be assisted with customs formalities. Hotels will provide complimentary transport service to and from the airport for their guests.

Currency

The unit of currency is the Jordanian dinar (JD), which is divided into 1,000 fils. Coins are issued in denominations of 5 fils (bronze), 10 fils (bronze), 25 fils (small metallic silver), 50 fils (medium metallic

silver) and 100 fils (large metallic silver); less frequently circulated are the 250-fil (larger metallic silver) and the 500-fil (heptagonal metallic silver) coins. Notes are issued in denominations of: 500 fils (sepia); JD 1 (green); JD 5 (red); JD 10 (dark-blue) and JD 20 old issue (brownish green) and new issue (blue-green).

The present operational rate of exchange for United Nations programmes is \$US 1.00 = JD 0.687 (i.e., one Jordanian dinar equals \$US 1.456). Exchange rates are subject to fluctuation.

Customs

The duty-free allowances are as follows: 200 cigarettes or 50 cigars or 250 grams of tobacco; 1 litre of wine or spirits.

Where to stay

Tentative reservations for participants have already been made at the Amman Plaza Hotel. Additional five-star hotels are available in Amman to accommodate participants and provide them with the best possible services, including transport to and from the conference venue.

| <u>Hotels</u> | <u>Telephone</u> |
|-------------------------|------------------|
| Amman Plaza | 674111 |
| Jordan Intercontinental | 641361 |
| Amman Marriott | 660100 |
| Philadelphia | 663100 |
| Amra | 815071 |
| Regency Palace | 660000 |

Where to eat

All hotel restaurants offer European and Eastern food. Besides the good Jordanian restaurants, there are now quite a number of first-class Indian, Mexican, French, Italian, Chinese and Lebanese restaurants.

All hotels have coffee shops. Fast-food restaurants, including Kentucky Fried Chicken and Pizza Hut, are also available. For a list of good restaurants, request from the reception desk at your hotel a copy of Your Guide to Amman (issued monthly).

Identification

Participants are requested to wear their identity badges at all times. Anyone without a badge will not be admitted into the conference hall.

Exchange controls and banking facilities

There are no restrictions on the inflow and outflow of local and foreign currency; the Jordanian dinar is itself convertible. Traveller's cheques and drafts are readily obtainable from commercial banks, and currency can easily be exchanged at almost any bank in town. Banking hours: 8.30 a.m. to 2 p.m., Saturday through Thursday -- and some banks work afternoon hours, from 4 p.m. to 6 p.m. (except on Thursdays).

The following list of commercial banks have branches in Amman:

| <u>Bank</u> | <u>Address</u> | <u>Telephone</u> |
|--|---|------------------|
| Jordan Bank | Jabal Amman, 3rd Circle | 644327/28 |
| Jordan-Gulf Bank | Shmeisani | 603931/9 |
| Jordan Kuwait Bank | Abdali, near the Parliament building | 662126/129 |
| Jordan Arab Investment Bank | Shmeisani | 664126 |
| Housing Bank | Abdali, Police College St. | 667126 |
| Arab Bank Ltd. Industrial | Shmeisani | 660131 |
| Development Bank | Jabal Amman, 2nd Circle | 642216 |
| Jordan National Bank | Rida St. | 638120 |
| British Bank of the Middle East | Opposite Zahran Cinema | 636175 |
| The Business Bank | Shmeisani | 672543 |
| Rafidain Bank | Hussein Cinema St. | 624365 |
| Arab Land Bank | Jabal Amman, 3rd Circle | 644357 |
| Citibank | Jabal Amman, 3rd Circle | 642276 |
| Cairo Amman Bank | Shabsough St. | 639321/29 |
| Al-Mashrek Bank | King Hussein St. | 624161 |
| A N Z Grindlays Bank | Shmeisani | 660201/7 |
| Islamic Bank | Shmeisani | 661220 |
| Banque Nationale de Paris (Rep. off.) | J. Amman, 3rd Circle | 641932 |
| Societe Generale (Rep. off.) | Shmeisani | 660016 |

| <u>Bank</u> | <u>Address</u> | <u>Telephone</u> |
|--|----------------|------------------|
| Oesterreichische Laenderbank AG (Rep off.) | Shmeisani | 666361 |
| Union Bank for Savings & Investment | Shmeisani | 666170 |

Travel reservations

Participants are requested to confirm their return travel arrangements well in advance. The ESCWA Travel Office can provide assistance with reservations. A list of airline offices is provided on page 9 of this bulletin.

Postal services

Mail for participants should be addressed to:

Amman Plaza Hotel
Shmeisani
P.O. Box 950629
Amman, Jordan

Telephone: (009626) - 674111
Fax: (009626) - 674261
Telex: 23266 PLAZA JO

Incoming letters and telegrams are distributed to participants by the Conference Services staff. Participants who expect mail to arrive after their departure should give the Conference Services staff the address to which the mail should be forwarded.

Car rental services

The following is a small selection of the many car rental companies available in Amman:

| <u>Company</u> | <u>Telephone</u> |
|--------------------|------------------|
| Abu Dagga | 689908 |
| Abu Zaid | 823322/823311 |
| Al-Waha | 674105 |
| Amin Jarrar (Avis) | 603500 |
| Al-Aqsa | 813554 |
| Al-Arz | 671470/661114 |
| Atlas | 697469 |

| <u>Company</u> | <u>Telephone</u> |
|----------------|----------------------------|
| Budget | 698131 |
| Dallah | 815071 |
| Dirani | 660601/677601 |
| Ede'as | 669970 |
| Europcar | 601350/60 (Marriott Hotel) |
| Europcar | 674267 (Plaza Hotel) |
| Europcar | 601360 (Regency Hotel) |
| Firas | 676856 |

Telephone

Incoming telephone calls for participants will be put through to the meeting whenever practicable. Long-distance and international calls can be made directly from the hotels and settled with the reception desk upon check-out.

Medical facilities

In Amman there are many private clinics and specialists. Fees are reasonable.

Following are some hospitals and their telephone numbers:

| <u>Hospital</u> | <u>Address</u> | <u>Telephone</u> |
|------------------------|--------------------|------------------|
| Al-Bashir Hospital | Jabal Al-Ashrafieh | 775111/28 |
| Islamic Hospital | Abdali | 680127/30 |
| Al-Ahli Hospital | Abdali | 664164 |
| Italian Hospital | Al-Muhajreen | 777101/2/3 |
| University Hospital | University Road | 845845 |
| Al-Khalidi Hospital | Jabal Amman | 644281/4 |
| Palestine | Shmeisani | 664171/4 |
| Al-Muasher | Jabal Al-Hussein | 667227/8/9 |
| Hussein Medical Centre | Amman | 813813 |
| Shmeisani Hospital | Shmeisani | 669131 |

Government office hours

Jordan time is two hours ahead of Greenwich Mean Time. Office hours are 8 a.m. to 2 p.m., all days of the week except Friday.

Shopping

Though local markets follow no particular time schedule, most shops are open daily from 9:00 a.m. to 12.30 p.m. and from 2 p.m. to 7 p.m. Most shops close on Fridays.

A variety of souvenirs are available in the souks and bazaars located downtown.

Electrical current

Electrical current throughout the country is 220 volts AC (50 cycles).

Important emergency telephone numbers

| | |
|------------------------------------|------------|
| Police | 192/621111 |
| Civil Defence Headquarters | 199/661111 |
| Fire brigade | 622090/93 |
| First aid and ambulance | 195 |
| Blood bank | 775121 |
| Traffic police | 896390/91 |
| Post office information | 121 |
| Royal Jordanian flight information | 08/53200 |
| Hotel complaints | 605800 |

Credentials

Official credentials duly signed by the concerned authorities of Governments, agencies or organizations should be handed to the Secretary of the Commission or to the Conference Assistant at the time of registration.

Documents

During the session, documents will be available in limited quantities at the document-distribution desk in the conference area. Participants are, however, earnestly requested to bring with them the complete sets of documents sent to their Governments or organizations, since supplies will be limited.

Participants wishing to submit documents for circulation should present them to the Secretary of the Commission or the Conference Assistant. A minimum of 100 copies is required to ensure distribution to all delegations. In accordance with United Nations regulations for the control and limitation of documentation, the secretariat cannot undertake to translate or reproduce documents or statements submitted by individual delegations unless the Commission takes a specific decision to that effect and approves the financial implications thereof. Participants may consult with the Secretary of the Commission on any matter pertaining to the issuance or distribution of documents at the session.

Journal

A journal is issued daily in Arabic and English and contains:

- (a) A programme of meetings;
- (b) An agenda for individual meetings;
- (c) Summaries of meetings;

Whom to contact on matters relating to the session

| | |
|--------------------|--|
| Dr. T. Abdel Jaber | Executive Secretary |
| Mr. S. Tarbah | Chief, Division of Administration |
| Mr. A. Akil | Acting Chief, Programme Planning and Technical Cooperation Office |
| Mr. M. Fahmy | Secretary of the Commission |
| Mr. A. Matta | Chief, Budget and Finance Section |
| Mr. I. Husseini | Chief, Conference Services Section (CSS) |
| Mr. M. Saliba | Chief, General Services Section |
| Mr. K. Zaied | Chief, Personnel Section |
| Mr. S. Alayan | Special Assistant to the Executive Secretary |
| Mr. N. Friji | Information Officer, Information Service |
| Ms. A. Fahoum | Administrative Officer, CSS |
| Mr. I. Toubbeh | Reception and liaison services |
| Mr. D. Chammas | Travel and reservation services |
| Mr. A. Abdalla | Conference Assistant, CSS |

The substantive ESCWA divisions

| <u>Division</u> | <u>Chief/Acting Chief/OIC</u> |
|---|-------------------------------|
| Energy and Natural Resources Division | Mr. A. Radjai |
| Statistics Division | Mr. L. Abdunnur |
| Transport and Communications Division | Mr. M. Mohsen |
| Joint ESCWA/UNIDO Industry and Technology Division | Mr. A. Karmoul |
| Development Planning Division | Mr. N. Al-Khatib |
| Joint ESCWA/FAO Agriculture Division | Mr. S. Sunna |
| Social Development and Population Division | Mr. Y. Gemayel |
| Environment and Human Settlements Division | Mr. M. Wahab |

Annex I

AIRLINE OFFICES IN AMMAN

| <u>Airline</u> | <u>Telephone</u> | <u>Address</u> |
|-----------------------------------|------------------|----------------------------------|
| Royal Jordanian | 672872 | Head Office |
| Royal Jordanian | 639351 | King Hussein St. |
| Royal Jordanian | 662140/149 | Abdali |
| Royal Jordanian | 644266 | Jabal Amman |
| Royal Jordanian | 771154/778651 | Wehdat |
| Royal Jordanian | 896949/885815 | Air Force |
| Royal Jordanian | 843555 | Jordan University |
| Royal Jordanian | 822601 | Wadi Seer |
| Royal Jordanian/ reservations | 678321 | Abdali |
| Aeroflot | 641510 | Jordan Intercontinental Hotel |
| Air Canada | 630879 | Nahas Travel & Tourism |
| Air France | 666055 | Shmeisani |
| Air Lanka | 655377/651799 | Azure |
| Alitalia | 625203 | Testco |
| American Airlines (passengers) | 669068/668069 | Space Tourism & Travel |
| American Airlines (cargo) | 819560/819690 | Abdoun |
| Austrian Airlines | 637380/667028 | Shmeisani |
| Balkan Airlines | 611740/682140 | Grand Travel |
| British Airways | 641430 | Jordan Intercontinental Hotel |
| Cathay Pacific | 628596/682140 | Grand Travel |
| Czechoslovakian Airlines | 630956 | Grand Travel |
| China Airlines | 636232/667028 | Shmeisani |
| Cyprus Airways | 667028/670267 | Petra Travel & Tourism Co. |
| Delta Airlines | 643661 | Ambassador Services |
| Ethiopian Airlines | 655377/651799 | Azure Travel & Tourism |
| Egypt Air | 630011 | Zaatarah & Co. |
| Emirates Airlines | 643341/643353 | Abdali/Al Sayegh Centre |
| Gulf Air | 653613 | Abdali |
| Iberia | 637827/644036 | Zaid Travel & Tours Agency |
| Indian Airlines | 675888/683674 | Sevilla Travel |
| Iraqi Airways | 638600 | Abdali |
| Japan Airlines (JAL) | 630879 | Nahas Travel & Tourism |
| K.L.M. | 622175 | King Hussein St. |
| Kenya Airways | 688301/2 | Al-Karmel Travel & Tourism |

AIRLINE OFFICES IN AMMAN (continued)

| <u>Airline</u> | <u>Telephone</u> | <u>Address</u> |
|---------------------------------|------------------|--------------------------------|
| Korean Airlines | 662236/676624 | United Travel & Tourism |
| Libyan Arab Airlines | 643831/2 | King Hussein St. |
| Lufthansa | 601744 | Shmeisani |
| Malaysia Airlines | 639575/653446 | King Hussein St. |
| Maley Hungarian | 622275/682140 | Grand Travel |
| M.E.A. | 636104 | King Hussein St. |
| Olympic Airways | 682140/630125 | Grand Travel |
| Pakistan Int. Airlines (PIA) | 625981 | Jordan International |
| Pan American (G.S.A.) | 641959 | United Travel Agency |
| Philippine Airlines | 640200/682140 | Grand Travel |
| Polish Airlines (LOT) | 625981 | Jordan International |
| Qantas | 641430/655447 | Bakar Travel Co. |
| Romania Airlines | 636232/667028 | Shmeisani |
| Saudia | 639333 | King Hussein St. |
| Scandinavian Airlines (SAS) | 699701/2/3 | Amin Kawar & Sons |
| Sudan Airways | 694501/3 | Diana Travel & Tourism |
| Singapore Airlines | 676177/676186 | Avia Tourist |
| Swiss Air (G.S.A.) | 642943/641906 | Near East Tourist Centre |
| Swiss Air | 629831 | Abu-Nameh Bldg, Jabal Amman |
| Thai Airways | 699701/2/3 | Amin Kawar & Sons |
| Turkish Airlines | 659102/659112 | Third Circle, Riyadh Centre |
| TWA | 623430/622684 | Khoury Travel Agency |
| Varig Brazilian Airlines | 630011 | Zaatarah & Co. |
| Yemenia | 624363/682145 | Grand Travel |
| Yugoslav Airlines (JAT) | 604911 | Avia Tourist |

Annex II

LIST OF DIPLOMATIC AND CONSULAR CORPS ACCREDITED
TO JORDAN

A. ESCWA member countries

Bahrain

Shmeisani, Faris Al-Khouri St.
P.O. Box 5220
Tel. 664148

Egypt

Jabal Amman, between 2nd and 3rd circles
Islamic College St.
P.O. Box 35178
Tel. 641375

Iraq

Jabal Amman, 1st Circle
P.O. Box 2025
Tel. 623175

Kuwait

Jabal Amman, between 4th and 5th circles
P.O. Box 2107
Tel. 675135

Lebanon

Jabal Amman, 2nd Circle
P.O. Box 811779
Tel. 641751/641381

Oman

Jabal Amman, between 4th and 5th circles
Al-Aqsa St., Opp. Ministry of Social Development
P.O. Box 20192
Tel. 686155/6/7

Palestine

Jabal Amman, between 4th and 5th circles
Next to Ammoun Hotel, Wadi Saqra St.
P.O. Box 925757
Tel. 677517/677526

Qatar

Jabal Amman, between 4th and 5th circles
Ghadames St.
P.O. Box 5098
Tel. 682666/682765

Saudi Arabia

Jabal Amman, 1st Circle
P.O. Box 2133
Tel. 814154/5

Syrian Arab Republic

Jabal Amman, between 3th and 4th circles
Behind Council of Ministers (old bldg.)
Hazza'a Majali St.
P.O. Box 1733
Tel. 641076/641935

United Arab Emirates

Jabal Amman, Tawfiq Abu Al-Huda St.
P.O. Box 2623
Tel. 644368/9

Yemen

Jabal Amman, between 3th and 4th circles
Behind Council of Ministers (old bldg.)
Hazza'a Majali St.
P.O. Box 3085
Tel. 642381/2

B. Other embassies and consular corps

| <u>Embassy</u> | <u>Telephone</u> |
|----------------------------------|------------------|
| Algeria | 641271/2 |
| Australia | 673246/7 |
| Austria (Intercontinental Hotel) | 644635/644648 |
| Bangladesh | 659922 |
| Belgium | 675683 |
| Brazil | 642169/642183 |
| Bulgaria | 818151/2 |
| Canada | 666124 |
| Chile | 814263 |
| Colombia | 652688 |

| <u>Embassy</u> | <u>Telephone</u> |
|---|----------------------|
| Cyprus | 677559 |
| Czechoslovakia | 665105/6 |
| Denmark | 603703 |
| Finland | 637117/634117 |
| France | 641273/4 |
| Germany | 689351 |
| Greece | 672331 |
| Hungary | 815614 |
| Iceland | 698851 |
| Ireland | 630878/625632 |
| India | 637262 |
| Indonesia | 828911/2 |
| Iran | 641281/2 |
| Italy | 638185/636413 |
| Japan | 671428/672486/7 |
| Yugoslavia | 665107 |
| Libya | 693101 |
| Malaysia | 676076 |
| Mauritania | 644664/637841 |
| Mexico | 644036 |
| Morocco | 641451/2 |
| Netherlands | 637967/625161/3 |
| North Korea | 666349 |
| Norway | 827926 |
| Pakistan | 622787/624680 |
| China | 666136 |
| Peru | 685882 |
| Philippines | 645161 |
| Poland | 637153 |
| Portugal | 819314/811760 |
| Romania | 667738 |
| Russian Federation | 641158/641229/655398 |
| South Korea | 660745/6 |
| Spain | 614166/9 |
| Sri Lanka | 645311/2 |
| Sudan | 644251/2 |
| Sweden | 669177/9 |
| Switzerland | 686416/7 |
| Tunisia | 674307/8 |
| Turkey | 641251/2 |
| United Kingdom | 823100/823188 |
| United States of America | 644371 |
| Delegation of the Commission of the European Community (EEC) | 668191/2 |

C. United Nations offices

United Nations Development Programme (UNDP)

Shmeisani, Obada Ben Al-Samet St.
P.O. Box 35286
Tel. 668171-6

United Nations Truce Supervision Organization (UNTSO)

Shmeisani, 24 Abed Hamid Badis St.
P.O. Box 1298
Tel. 696240/1

United Nations Relief and Works Agency For Palestine
Refugees (UNRWA)

Qatanah Al-Janubi
Tel. 669194-8

United Nations Children's Fund (UNICEF)

Jabal Amman, 3rd Circle
Prince Mohammed St.
Comprehensive Commercial Centre
P.O. Box 811721
Tel. 629571, 629578, 629587

World Health Organization (WHO)

Um-Uthaina 45 Samer'a St.
P.O. Box 811547
Tel. 827531

United Nations Educational, Scientific and Cultural
Organization (UNESCO)

Shmeisani, Wadi Saqra Al-Rayyan Bldg.
P.O. Box 2270
Tel. 604243/606559

